



2022-2023 Tuition & Fees

2022-2023 ANNUAL COMMITMENT FEE

The Annual Commitment Fee, formerly known as the re-enrollment or enrollment fee, is deducted each year to signify a family’s commitment to return to LCA for the following school year. For returning students, the fee is deducted from the family’s FACTS Tuition Management account in March. For new students, the fee is deducted when families submit their Continuous Enrollment Agreements. **The Annual Commitment Fee is non-refundable.**

Half-Day Preschool: \$150 / All-Day Preschool: \$350
Elementary School - High School: \$350

2022-2023 GRADE LEVEL FEE (GLF)

The Grade Level Fee covers the cost of consumable expenses (e.g. workbooks, etc.) and/or special programs (e.g. elementary classroom parties, field trips, etc.) incurred during the school year. Half of the grade level fee will be included in the August tuition payment. The remaining half will be included in the December tuition payment. **The Grade Level Fee is non-refundable.**

Preschool-1st Grade: \$75
2nd-5th Grade: \$100

6th-8th Grade: \$125
High School: \$130

TUITION

LCA offers four payment options for families: a single payment (June 5 or August 5,) two semester payments (June 5 and December 5,) ten monthly payments (August-May,) or twelve monthly payments (June-May).

PROGRAM	SINGLE PAYMENT	SEMESTER PAYMENT	10 MONTHLY PAYMENTS (AUGUST-MAY)	12 MONTHLY PAYMENTS (JUNE-MAY)
Preschool: 2 Half-Days	\$1,698.00	\$849.00	\$169.80	\$141.50
Preschool: 3 Half-Days	\$2,568.00	\$1,284.00	\$256.80	\$214.00
Preschool: 5 Half-Days	\$4,308.00	\$2,154.00	\$430.80	\$359.00
Preschool: 2 Full-Days	\$3,114.00	\$1,557.00	\$311.40	\$259.50
Preschool: 3 Full-Days	\$4,686.00	\$2,343.00	\$468.60	\$390.50
Preschool: 5 Full-Days	\$7,836.00	\$3,918.00	\$783.60	\$653.00
Transitional Kindergarten & Kindergarten	\$9,906.00	\$4,953.00	\$990.60	\$825.50
1st-3rd Grade	\$10,044.00	\$5,022.00	\$1,004.40	\$837.00
4th-5th Grade	\$10,584.00	\$5,292.00	\$1,058.40	\$882.00
6th grade	\$11,412.00	\$5,706.00	\$1,141.20	\$951.00
7th-8th Grade	\$12,438.00	\$6,219.00	\$1,243.80	\$1,036.50
9th-12th Grade	\$13,164.00	\$6,582.00	\$1,316.40	\$1,097.00

TUITION PAYMENT PLANS

FACTS Tuition Management facilitates the school's tuition payments. It is important to note FACTS Tuition Management debits via a banking account or credit card that the family designates. Families can select either the 5th or 20th as their designated payment date. The one-time FACTS Tuition Management administrative fee for the 2022-2023 school year is **\$50** for families making monthly payments and **\$20** for families who make a single payment or two semester payments. Families can choose from four payment plans:

Option 1: One Payment – The one-time tuition payment is **June 5** for TK-12th grade students and **August 5** for preschool students.

Option 2: Two Payments - The 1st semester payment is due **August 5**. The second semester payment is due **December 5**.

Option 3: Ten Payments – The 10-month payment plan begins in **August 2022** and concludes in **May 2023**.

Option 4: Twelve Payments – The 12-month payment plan begins in **June 2022** and concludes in **May 2023**.

STUDENT BILLING CONTACTS

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TUITION POLICIES

1. Tuition

Tuition and all applicable fees will be charged according to the tuition and applicable fees (e.g. annual commitment fee, athletic fees, player fees, etc.) adopted by the school for the applicable school year. By signing the online Continuous Enrollment Agreement, the payer commits to payment of all tuition and fees for the applicable school year, regardless of whether or not the student remains enrolled in LCA, and agree to abide by the policies relating to the payment of such tuition and applicable fees.

2. Authorized Payers

If the student participates in high school athletics, according to the Kentucky High School Athletic Association (KHSAA) By-law 11, "tuition and applicable fees may only be paid by immediate family." KHSAA defines immediate family as "the student's father, mother, brother, sister, step-father, step-mother, step-brother, step-sister, husband, wife, aunt, uncle, and grandparent." Any other payments made on a high school athlete's account can only be applied on a needs-based analysis through the school's Tuition Assistance Program.

A family may elect to receive tuition assistance from a church or organization independent of LCA; however, in accordance with KHSAA Bylaw 11, the student will not be allowed to compete in high school athletics in the academic year the assistance is received.

3. Tuition Assistance

LCA families and employees may apply for tuition assistance (TA) for students in grades TK-12. The TA application process must be completed for each student for each of the school years for which assistance is requested. All applicants are advised that awards will most likely change (increase or decrease) each year. The amount awarded to each applicant each year will be based on an analysis done by an independent third party approved by KHSAA (third party) selected by the school and based on available funds. TA awards only apply to tuition and not to fees of any kind.

Tuition Assistance Budget

The Board of Directors shall identify funds for the tuition assistance program as part of the annual operating budget.

The Tuition Assistance Committee

The TA Committee shall be comprised of the Director of Finance, the Finance Committee Chair, and one additional Board member assigned by the Finance Committee Chair. The Head of School, the Director of Admissions, and other individuals may provide information to the TA Committee but shall not participate in the award of tuition assistance.

Each January, the TA Committee shall review and approve the third-party's calculation of need methodology so that this methodology is consistent for all applicants. The TA Committee is responsible for determining the application process and procedures prior to any award of TA. The TA Committee shall not award a TA amount that is greater than the third party's calculated need, after taking into consideration the application of institutional adjustments upon appeal. TA Committee decisions where an award is changed based on appeal, along with relevant documentation related to such appeal, will be reflected in the third party's system.

Compliance with Kentucky High School Athletics Association (KHSAA)

For the purpose of this policy, TA applications and awards will be processed in compliance with KHSAA Bylaw 11 or its equivalent. Tuition and fees may only be paid by immediate family. KHSAA defines immediate family as the student and the student's father, mother, brother, sister, step-father, step-mother, step-brother, step-sister, husband, wife, aunt, uncle, or grandparent. A family may elect to receive assistance from a church or organization independent of LCA, however, in accordance with KHSAA Bylaw 11, the Student will not be allowed to compete in high school athletics in the academic year they receive the assistance.

Appeals

For an appeal to be considered it must be made in writing and all supporting documentation must be received by the Director of Finance within seven days of the qualifying event, and at least one of the following five qualifying events must have occurred after the application date. Appeals will be reviewed by the TA Committee and a decision will be made on changes (if any) to the institutional adjustment for such applicant. If an institutional adjustment is made, the adjusted financial information shall be resubmitted through the independent third party for calculation of a new need determination. The five qualifying events are:

- Death of a Parent who is a member of the Student's household, or is providing significant financial support.
- Unemployment that persists for more than sixty days of Parent who is a member of the Student's household, or is providing significant financial support.
- Out-of-pocket expenses for medical care, major home repair (e.g. roof, HVAC, plumbing, major appliances), and automobile repairs that are significant and were unforeseeable on the application date.
- Tuition assistance award for a returning Student that declines significantly when there has been no corresponding improvement in the family's financial position. To qualify, the student must have received tuition assistance from LCA and completed the prior school year at the school.
- Factual errors or omissions in the family's application.

4. Withdrawals

The term of this Agreement shall be in effect for the 2022-2023 academic year and shall renew automatically for each successive academic year until Student's graduation from LCA, unless and until this Agreement is terminated by LCA or written request of termination from Parent is received by the Admission Office.

Withdrawing a student is a significant decision, and one that LCA believes should be made only after concerted efforts to resolve any issues or concerns have been exhausted by both the school and the family. To initiate a request for withdrawal, the Parent must submit a written request of termination of the Continuous Enrollment Agreement to the Director of Admissions.

Future year withdrawals would be considered anytime between March 1 and May 31.

All or a portion of the tuition obligation may be reduced based upon the date that the Director of Admissions receives written notification of the withdrawal signed by the Student's Parent. All fees are non-refundable regardless of the notification date. No exceptions. These fees include, but are not limited to, application, continuous enrollment, grade-level and other fees.

Current year withdrawals would be considered anytime after June 1 and the last day of school for the current academic year.

For all written notifications of withdrawal signed by Student's Parent received after May 31, all tuition and all fees are owed for the entire school year. All fees are non-refundable regardless of the notification date. No exceptions. These fees include, but are not limited to, application, continuous enrollment, grade-level and other fees. Parent is strongly encouraged to consider purchasing tuition refund insurance as a part of the continuous enrollment process.

Appeals

Appeals will be considered for only four qualifying events that may reduce the amount of tuition owed for withdrawal notifications that are received after May 31. To be considered, the qualifying event must have occurred after February 28 of the calendar year, and an appeal including adequate substantiation must be made in writing and received by the Director of Finance within seven days of the receipt of the withdrawal notification. The four qualifying events are as follows:

- Death of the Parent who is a member of the Student's household, or is providing significant financial support.
- Unemployment that persists for more than sixty days of the Parent who is a member of the Student's household, or is providing significant financial support.
- Relocation of the Student to an address more than thirty miles from an LCA campus. To qualify, the student must reside at this address more than 50% of the school week, on average, during the school year.
- Significant decrease in tuition assistance for returning Student when there has been no corresponding improvement in the family's financial position. To qualify, the Student must have received tuition assistance from LCA and completed the prior school year at the school.

If the appeal and supporting documentation received confirms that the conditions for one of the four qualifying events is met, then the tuition obligation may be prorated based on the number of days in the fiscal year calendar through withdrawal date. The school will determine if the withdrawal is in the best interest of the school, and may elect to offer a partial release of the family's obligation. All appeals that result in any release of obligation must be approved by both the Director of Finance and Head of School. The school will respond within thirty days of the date that the qualified written appeal and adequate documentation is received by the Director of Finance.