



## LCA Summer Adventure Camp

### Setting up your Tuition Express Accounts and Making Payments

Each camp family will set up an account with Tuition Express via [www.myprocare.com](http://www.myprocare.com). Please connect with the link listed below and log in with the user name and password you created. It is from this account that registration fees, weekly tuition and service fees (\$15.00 as defined below) will be deducted.

A Registration Fee of \$35 per camper will be deducted from your account you have on file with Tuition Express within a week of registration.

Weekly Tuition will be posted to families account for the following week each Friday. You are welcome to make a payment via debit or credit card from 6:00 pm Friday thru 8:00 am Monday at which time all remaining balances will be scheduled to deduct from the accounts on file.

Walk-ins are welcome based on availability. Please allow 15-20 minutes to complete the registration and come prepared with immunization records and bank account information upon initial visit.

Cancelation Policy: All registrants are considered final by Friday morning for the following week. Cancelations must be directed to [summercamp@lexingtonchristian.org](mailto:summercamp@lexingtonchristian.org) by 8:00 Friday morning for the following week or families will incur a 20% cancelation fee.

#### **How to make a payment in MyProcure**

Go to MyProcure.com and log in using the email address and password you set your account up with when you registered for LCA Summer Adventure. Once you've logged in choose the Pay button, enter your payment information and select Pay Now.